## 79TH SWCS INTERNATIONAL ANNUAL CONFERENCE

# INFORMATION FOR POSTER PRESENTERS

Below you will find information regarding your poster presentation.

#### PRESENTER DETAILS

- All poster presenters must be available live, in person to answer questions and share their work with attendees during the break and reception times indicated in blue below. During the other times listed, the poster hall will be open to attendees, but attendance at your poster is not mandatory.
  - Monday, July 22
    - 7:30 AM 8:30 AM (Morning Coffee and Light Breakfast)
    - 10:00 AM 10:30 AM (Morning Break)
    - 3:00 PM 3:30 PM (Afternoon Break)
    - 5:00 PM 6:30 PM (Exhibitor and Poster Reception)
  - Tuesday, July 23
    - 7:30 AM 8:30 AM (Morning Coffee and Light Breakfast)
    - 10:00 AM 10:30 AM (Morning Break)
    - 3:00 PM 3:30 PM (Afternoon Break)
- SWCS will provide 4' (height) x 8' (width) display boards and pins for your posters.
- You are responsible for delivery, setup, and removal of your poster.
  - Poster Setup
    - Sunday, July 21 from 12:00 PM 5:00 PM
  - Poster Removal
    - Tuesday, July 23 from 3:30 PM 5:00 PM
    - Any posters that have not been removed by 5:00 PM will be discarded
- SWCS will be sponsoring a student poster contest by offering three awards (1st, 2nd, and 3rd) with a cash prize. Students can opt in to participating in the poster contest during the online submission process. Additional details will be sent to participants closer to the event date.
- Your abstract will be published in the SWCS Abstract Book and in the event app following the event. You may also submit a digital image of your poster to be included on the event app.
- We will accept fill-in presenters if you are unable to attend.

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#### IMPORTANT DEADLINES

- In order for your poster presentation to remain on the conference program, you will need to complete your conference registration no later than June 7, 2024. Once released, registration information can be found at <a href="https://www.swcs.org/24AC">www.swcs.org/24AC</a>. Please remember, all presenters must be registered.
- If you need to withdraw your poster presentation, you must email <a href="mailto:events@swcs.org">events@swcs.org</a> no later than June 7, 2024. Withdrawing after this deadline causes issues with our program, so we ask for your cooperation and consideration. We will accept fill-in presenters if you are unable to attend.
- Optional: Poster presenters will have the opportunity to submit an image of their poster presentation to be included in the event app following the event. This is separate from the requirement of presenting live, in-person. If interested, submit a JPEG image and presentation title of your poster to <a href="mailto:events@swcs.org">events@swcs.org</a> no later than July 31, 2024, to be included within the event app.

Additional information will be sent to the primary author of the poster presentation and will be available at <a href="https://www.swcs.org/24AC">www.swcs.org/24AC</a> as released.

